

P O R T F O L I O

UPGRADED CAREER SUCCESS
RESOURCES

Content
Creation

TRENT RHODES



UPGRADED CAREER SUCCESS RESOURCES

SITUATION

In the asynchronous model, majority of the slide deck presentation content were interactive modules for clients to explore on their own while in the program. A few of the live presentations were delivered organically in class, given to the graduate population independent of the Canvas platform. They had access to the Canvas platform for up to six months which included the career success material. To allow clients to continue to access the material beyond this timeframe, there had to be a way to allow them to download or view.

CHALLENGE

The challenge with this process wasn't hefty; really was just a matter of deciding which resources and how to organize the folders so it's simple for all of the clients to access once they graduate.

ACTION / REFLECTION

Benefits all programs [Web, PDM, DevOps, Cloud] for support post-graduation.

My undertaking here involved creating a general replica of what existed in the Canvas module system, extracting the slide decks and converting them into PDFs. Also categorizing them so it's easier for clients to find.

I also re-organized and updated a number of the materials the team shared with clients involving the coaching experience categories: interviewing, networking, mindset, negotiation, job search and branding.

Each of these areas were essential to the client's job search experience; it was important to house the common sources that coaches used with them in 1-1 sessions. The folder allows any of the population to go in to download and use as needed. My future goal with this prior to my role elimination was to create resource categories for the product management, devops and cloud computing programs.

